

**Summary of Committees**

* **Spring Event / Golf Event**

*Responsible for working with the CAEPC Account Executive to plan and execute the Spring Event.*

* **Sponsorship**

*Responsible for reaching out and securing sponsorships for the fiscal year.*

* **Winter Event**

*Responsible for working with the CAEPC Account Executive to plan and execute the winter social event. Arrange for charitable donation collections for a local charity.*

* **Strategic Planning Committee**

*Responsible for the strategic and financial growth of the organization and implementing long term planning strategies.*

* **AEP**

*Responsible for the planning and execution of AEP events, including sponsorship. Nominates council member for AEP designation.*

* **Nominating**

*Responsible for finding and nominating future Board members.*

* **Marketing and Outreach Committee**

*Manage and improve engagement for social media pages. Implement an annual member-to-member recruitment campaign.*

* **Emerging Professionals’ Group**

*Responsible for working with the CAEPC Account Executive to plan and execute EPG events throughout the year, as well as spread the word about EPG.*

* **Meeting Ambassador**

*Responsible for welcoming prospective members to meetings and being a point of contact for information for prospective members.*

* **Membership**

*Responsible for the approval of new members. Reviews applications along with president and vice president.*

* **New Member Committee**

*Provides information and resources to new members.*

* **Member Milestone Committee**

*Recognizes member milestones.*